

# Committee Agenda



## Epping Forest District Council

### **Licensing Committee Wednesday, 15th October, 2008**

**Place:** Council Chamber, Civic Offices, High Street, Epping

**Time:** 2.00 pm

**Democratic Services Officer** Gary Woodhall (Research and Democratic Services)  
Email: gwoodhall@eppingforestdc.gov.uk Tel: 01992 564470

#### **Members:**

Councillors Mrs P Brooks (Chairman), Mrs P Richardson (Vice-Chairman), K Angold-Stephens, R Barrett, Mrs S Clapp, M Cohen, D Dodeja, Mrs R Gadsby, J Hart, Ms J Hedges, Mrs M McEwen, R Morgan, B Rolfe, Mrs P Smith and J Wyatt

**PLEASE NOTE THE START TIME OF THE MEETING**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive) To declare interests in any item on this agenda.

#### **3. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order (6) (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks notice of non-urgent items is required.

#### **4. MINUTES OF THE LICENSING COMMITTEE (Pages 5 - 8)**

To confirm the minutes of the Licensing Committee meeting held on 16 April 2008.

**5. MINUTES OF THE LICENSING SUB-COMMITTEES**

Copies of the minutes from the Sub-Committee's meetings will be available for the relevant Chairmen to sign off.

**6. APPLICATIONS RECEIVED UNDER THE LICENSING ACT 2003**

Under the Licensing Act 2003, officers are required to report on the numbers of applications received and the determinations of those applications. The following table outlines the applications received for the period up to 29 September 2008.

**(a) Premises Licence Applications/Variations**

Number of new applications	7
Number of renewals	340
Change of Designated Premises Supervisor	53
Number of applications for variation	3
Number of applications granted under delegated authority	9
Number of applications considered by the Sub-Committee	1
Number of applications granted subject to conditions	0
Number of applications refused	0
Number of appeals to Magistrates	0
Temporary Event Notices	130
Reviews	2
Refused	2

**(b) Personal Licence Applications**

Number of applications received	42
Number of applications granted under delegated authority	42
Number of applications refused	0
Number of appeals to Magistrates	0

**7. APPLICATIONS RECEIVED UNDER THE GAMBLING ACT 2005****(a) Betting Office Applications**

The following table outlines the applications received for the period up to 29 September 2008.

Betting office applications granted	0
Club gaming permit granted	1
Notifications for 2 gaming machines	2

**8. MISCELLANEOUS LICENSING APPLICATIONS RECEIVED**

The following table lists the other applications received for the period up to 29 September 2008:

(i) Street Trading Applications	1
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**9. REVIEW OF LICENSING SUB-COMMITTEE PROCEDURES**

To review the proceedings of the Licensing Sub-Committee held during the preceding period and identify any problems of procedure, policy and organisation that have adversely affected the running of the meetings.

**10. REVIEW OF CURRENT AND FUTURE TRAINING NEEDS FOR THE COMMITTEE**

To highlight any further training considered necessary for the members tasked with discharging the Council's Licensing function.

**11. HACKNEY CARRIAGE AND PRIVATE HIRE REVIEW (Pages 9 - 30)**

(Assistant Director Legal Services) To consider the attached report.

**12. HACKNEY CARRIAGE AND PRIVATE HIRE CONSULTATION (Pages 31 - 34)**

(Assistant Director Legal Services) To consider the attached report.

**13. HACKNEY CARRIAGE AND PRIVATE HIRE DELEGATED AUTHORITY (Pages 35 - 38)**

(Assistant Director Legal Services) To consider the attached report.

**14. MATTERS ARISING**

To consider any further matters arising in respect of the Council's Licensing function, not covered elsewhere on the agenda.

**15. DATE OF NEXT MEETING**

The next meeting of the Licensing Committee has been scheduled for 15 April 2009 at 2.00pm in the Council Chamber.